

Certificate of consent application checklist

Read the Owner-builder Application Kit

Complete the following sections:

Section 1 – Applicant details

Section 2 – Details of building work

Section 3 – Building information

Section 4 – Application fee \$81.50 (cheque, money order or credit card)
(This fee change is effective from 1 July 2009)

Section 5 – Attachments

A copy of your driver's license or passport

A copy of the 'Certificate of Title' (Register Search Statement - see: www.land.vic.gov.au)

Plan of subdivision for the property where the building works are to take place- refer page 20

A copy of the relevant building permit (if applicable) - refer section 3

A submission for an exemption (if applicable) - refer section 3

Complete Section 6 – Statutory Declaration - refer to list of persons authorised

Please note

Incomplete applications may be returned to you unprocessed – please check before submitting.

Complete applications will be processed within 2-3 weeks of receipt.

Where further information is required, processing times may vary.

