

Your building permit levy will be reimbursed* if you were affected by the bushfires in January/February 2009



Building Commission
Goods Shed North
733 Bourke Street Docklands 3008
PO Box 536 Melbourne 3000
Phone 1300 360 320

www.buildingcommission.com.au

The Victorian Government is making sure those who have had to re-build their homes or other domestic buildings are reimbursed for their building permit levy.* Please fill out the simple form enclosed and post it back to the Building Commission in the enclosed reply paid envelope. *For further information, phone the Building Commission on 1300 360 320.*

* Conditions apply see over page

Your building permit levy will be reimbursed* if you were affected by the bushfires in January/February 2009

IF YOU LOST ALL OR PART OF YOUR PRINCIPAL PLACE OF RESIDENCE OR OTHER DOMESTIC BUILDINGS IN THE VICTORIAN BUSHFIRES IN JANUARY/FEBRUARY 2009, PLEASE COMPLETE THE ATTACHED FORM.

Am I eligible?

The grant of relief applies to an amount equivalent to the building permit levy paid for rebuilding or partial rebuilding of the homeowner's principal place of residence, private garage, carport, domestic shed or the like, as a result of the January/February bushfires.

*Certain conditions will apply:

You will not be eligible where the building permit levy will be paid by or the payment reimbursed by an insurer.

It's a simple process

- The application for relief must be made in writing by completing the Statement (on page 3) in relation to bushfire affected property
- The completed statement must be forwarded to the Building Commission

Use the reply paid envelope enclosed, or write to Building Commission Reply Paid 536 MELBOURNE VIC 8060

Due to legislation we cannot pre-pay the building permit levy for you, you must pay first then we can reimburse you.

There is a legal requirement in the *Building Act 1993* that the building permit levy must be paid before the building permit is issued.

Two ways to be paid

The payment of the building permit levy to the relevant building surveyor and subsequent grant of relief payment, in the form of reimbursement of the building permit levy paid, can either be made in the following circumstances:

Method A – The owner of the property makes payment of the building permit levy to the relevant building surveyor. The owner completes the *Statement in relation to bushfire affected property*, which is then forwarded to the Commission. Upon receipt of the *Statement in relation to bushfire affected property* the Commission will then consider the basis of the application and whether it will make the relief payment directly to the owner.

Method B – The payment of the building permit levy is made by a person or body other than the owner of the property or insurer (a municipal council). The owner completes the *Statement in relation to bushfire affected property* which is then forwarded to the Commission. Upon receipt of the *Statement in relation to bushfire affected property* the Commission will then consider the basis of the application and whether it will make the relief payment directly to the nominated third party.

Statement in relation to bushfire affected property to accompany an application for a building permit

I,
Name in full

of
Current residential address Post code

hereby state that:

a) the property at:
("subject property") Address of bushfire affected property

is the subject of an application for a building permit ("application") and the subject property consists or consisted of:

i. a dwelling; and

ii.
insert details of any private garage, carport, shed or the like which was/were destroyed or damaged in the Victorian bushfires in January and in February 2009; and

b) the building permit levy ("levy") in respect of the application **will not be paid** or reimbursed by an insurer; and **(tick whichever of the following are applicable:)**

c) I am the owner of the subject property which is or was (immediately prior to in January and in February 2009) my principal place of residence; **or**

d) I am a director of a body corporate owner of the subject property which is or was (immediately prior to January and in February 2009) my principal place of residence; **or**

e) I am a beneficiary of a trust to which the subject property is subject, and the subject property is or was (immediately prior to January and in February 2009) my principal place of residence.

I acknowledge that it is an offence to knowingly make any false or misleading statement or provide any false or misleading information to a person or body carrying out any function under the *Building Act 1993* or *Building Regulations 2006* (section 246 of the *Building Act 1993*)

I request that any discretionary levy relief granted in respect of the application (which I understand will be in the form of reimbursement of the levy paid) be paid as follows

(tick whichever is applicable:)

Payable to me by cheque posted to me at my current residential address stated above; **or**

Payable to the following person or body (who paid or will pay the levy on my behalf) by cheque posted to that person or body.

Name of person or body

Postal address:

Name of person making Statement – BLOCK LETTERS

Phone

SIGNATURE OF PERSON MAKING STATEMENT

DATE

Date building permit issued	
Building Permit Number	_____/_____/_____ BS No. Permit No. Stage
Total amount of building permit levy paid	\$ _____

For office use only

To be completed by the relevant building surveyor (if known)

Detach and return