

Building Permit Fee Reimbursement program



Have you paid a building permit fee from a private building surveyor as a result of the bushfires in January/February 2009?

The Victorian Government is making sure those who have had to rebuild their homes, domestic buildings or small business premises are reimbursed their building permit fee.

Please fill out the form enclosed and return it to Local Government Victoria.

For further information, contact Local Government Victoria on 1300 493 792.

If you lost all or part of your principal place of residence, other domestic buildings, or small business premises in the Victorian bushfires in January/February 2009, please complete the attached form.

Am I eligible?

The reimbursement applies to building permit fees paid to a private building surveyor as a result of the January/February 2009 bushfires for rebuilding or partial rebuilding of:

- The homeowner's principal place of residence, private garage, carport, domestic shed or the like; or
- Small business owner's principal place of business.

Please note:

- You will be eligible if your principal place of residence was bushfire-affected, and you have chosen to rebuild on a site at a different location.
- You will not be eligible if you have purchased a fire-affected property since the bushfires, but were yourself not the owner of a bushfire-affected property as of February 2009.
- You will not be eligible if your private building surveyor fees have been paid for by an insurer.

For further information on eligibility, please visit www.dpced.vic.gov.au/localgovernment

How to claim

It's a simple process:

1. Apply to Local Government Victoria by completing the declaration form (page 3) in relation to the fire-affected property.
2. Attach a copy(ies) of the receipt(s) and/or invoice(s) received from your surveyor(s) to this form.
3. Sign the declaration on page 3 and return to Local Government Victoria at PO Box 2392, Melbourne VIC 3001.
4. Local Government Victoria will then reimburse the permit fees up to and including a limit set by the Victorian Government.

Maximum claim amounts

Associated Fees

| | |
|--------------------|----------|
| Lodgement fee | \$32.60 |
| Consent fee | \$217.50 |
| Site plan approval | \$99.00 |

Permit Items

| | |
|------------------------------------|-------------|
| Sheds, carports garages, fences | \$500.00 |
| Septic tanks | \$541.83 |
| Dwellings ≤ \$350,000 | \$1800.00 |
| Dwellings > \$350,000 | \$2400.00 |
| Small Business ≤ \$5 million | \$18,000.00 |

NB This program is separate, yet complementary to, the Building Commission program to reimburse building permit levies. Please contact the Building Commission on 1300 360 320 regarding building permit levy reimbursement.

Declaration in relation to bushfire affected property for reimbursement of building permit fees

I,
Full name Occupation

of:
Current residential address Post code Phone number

do solemnly and sincerely
 declare that the property at:
Address of bushfire affected property

is the subject of an application for a building permit(s) ("application") and the subject property consisted of:

| Structure (as per building permit) | Amount (\$) |
|------------------------------------|-------------|
| | |
| | |
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| | |
| | |

Details of structures associated with this building permit and amounts being claimed

An application(s) for fee reimbursement for a separate building permit has previously been completed for a structure(s) on this property outside those listed above.

| Details of previous claims on this property | Amount (\$) |
|---|-------------|
| | |
| | |
| | |
| | |

Detach and return

ATTACH CERTIFIED COPIES OF BUILDING SURVEYOR RECEIPT AND/OR INVOICE(S) TO THE BACK OF THIS FORM.
APPLICATION IS VOID WITHOUT THIS DOCUMENTATION.

I also declare that I have paid the private building surveyor fees with respect to this application in full, and that these fees will not be paid or reimbursed by an insurer. Please tick whichever of the following are applicable.

- | | |
|--|---|
| <input type="checkbox"/> I am the owner of the subject property which is or was (immediately prior to January and in February 2009) my principal place of residence ; or | <input type="checkbox"/> I am a director of a body corporate owner of the subject property which is or was (immediately prior to January and in February 2009) my principal place of residence ; or |
| <input type="checkbox"/> I am the owner of the subject property which is or was (immediately prior to January and in February 2009) my principal place of business ; or | <input type="checkbox"/> I am a beneficiary of a trust to which the subject property is subject, and the subject property is or was (immediately prior to January and in February 2009) my principal place of residence . |

I acknowledge that this declaration is true and correct, and I make it with the understanding and belief that a person who makes a false declaration is liable to the penalties of perjury.

Declared at: _____ in the State of Victoria,
 this _____ day of _____, 2010

Signature of person making this declaration: _____

Before me (*Authorised Witness*):

Name: _____ Title: _____

Address: _____ **Signature:** _____

(Authorised Witness under section 107A of the Evidence (Miscellaneous Provisions) Act 1958 Eligible witnesses:
 Member of the police force, medical practitioner, dentist, pharmacist, municipal councillor, Justice of the Peace. For full list visit www.justice.vic.gov.au)

Attach copies of building surveyor
receipt(s) and/or invoice(s) here



Building Permit Fee Reimbursement program

MAIL THIS CLAIM TO
Permit Fee Reimbursements
Local Government Victoria
PO Box 2392
Melbourne VIC 3001

The personal information you provide in this form will be protected in accordance with the *Information Privacy Act 2000*. It will be used and disclosed only for the purposes of the Building Permit Fee Reimbursement program. Privacy queries should be directed to the DPCD Privacy Officer on (03) 9208 3169.

Accessibility

This publication is also published in PDF and Word formats on www.dpcd.vic.gov.au/localgovernment

