

Competencies

Commercial Builder – Unlimited

Scope of work

Commercial Builders – Unlimited are responsible for the construction of shops, offices, factories and other buildings. They also examine clients' plans, tender for projects, submit plans to local authorities for approval and organise inspections of building work. They need excellent logistic, negotiation and supervision skills to ensure their construction projects are completed on time and on budget. A Commercial Builder – Unlimited may perform, manage and/or arrange any commercial building work.

Assessment

Further to an application for registration being lodged, and prior to registration being approved, an applicant may be assessed by a board member/industry expert or qualified workplace assessor/industry expert. The Board will determine whether an assessment takes place at the Building Commission or on-site. The assessment may include the following:

- an interview, involving questions and answers
- the tabling of documentation, including
 - a site plan or drawing, site induction plan etc.
 - a business plan, financial plan etc.
- an on-site assessment, involving a visit to a current work site.

Competencies

The applicant must be prepared to demonstrate knowledge and skill in the following competencies:

Business management

Knowledge of:

- business planning
- cash flow budgets
- basic accounting principles
- employment law
- contractors law
- communication practice
- organisational skills
- conflict resolution
- problem solving
- human resource management
- occupational health and safety
- insurances
 - professional practice
 - employees
 - domestic building contract
- information technology
- quality assurance systems
- self-development principles.

Ability to:

- implement financial strategy
- interpret accounting documents
- use costing information
- prepare income and expenditure projections
- manage business taxes
- monitor financial performance
- apply marketing principles.

Building technology

Knowledge of the following:

- general construction & building technology terms
- general construction methods
- local council requirements
- relevant Australian Standards
- Building Code of Australia 2005

Building work management (operational)

Knowledge of and ability to:

- identify and produce estimated costs for labour, materials and overheads
- maintain a job costing system with budget/actual comparisons
- administer building contracts
- prepare tenders and associated documentation
- address occupational health and safety issues at the worksite/workplace
- administer the employers' occupational health and safety requirements
- apply hazard assessment and control
- develop and deliver a site induction program
- apply first aid in the workplace/worksite
- apply quality control to building works
- establish a building site
- apply scheduling methods
- apply stock control principles.

Building work management (supervision)

Knowledge of:

- construction legal procedures
- insurance claims
- site responsibilities of various personnel at a worksite
- supervision principles
- site and construction management
- construction, energy, conservation and management processes.

Legislation

Knowledge of the following legislation:

- *Building Act 1993*
- Building (Interim) Regulations 2005.

Knowledge of and ability to apply the following legislation:

- *Occupational Health and Safety Act 2004*
- *Building and Construction Industry Security of Payment Act 2002.*

Disclaimer:

The competencies herewith are specific to the registration category and class of building practitioner, for the purpose of registration with the Building Practitioners Board, under section 170 of the *Building Act 1993*.



REGISTERED
Building Practitioner

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Building
Practitioners Board

Competencies

Commercial Builder – Limited

Scope of work

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Assessment

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- the tabling of documentation, including
 - a site plan or drawing, site induction plan etc.
 - a business plan, financial plan etc.
- an on-site assessment, involving a visit to a current work site.

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The applicant must be prepared to demonstrate knowledge and skill in the following competencies:

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- basic accounting principles
- employment law
- contractors law
- communication practice
- organisational skills
- conflict resolution
- problem solving
- human resource management
- occupational health and safety
- insurances
 - professional practice
 - employees
 - domestic building contract
- information technology
- quality assurance systems
- self-development principles.

Ability to:

- implement financial strategy
- interpret accounting documents
- use costing information
- prepare income and expenditure projections
- manage business taxes
- monitor financial performance
- apply marketing principles.

Building technology

Knowledge of:

- general construction technology terms
- general construction methods
- relevant Australian Standards
- Building Code of Australia 2005
- Victorian Building Commission's *Standards and Tolerances*
- local council requirements.

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Building work management (operational)

Knowledge of and ability to:

- apply contracts law
- administer building contracts
- apply quality control to building works
- establish a building site
- apply costings information
- apply scheduling methods
- apply stock control principles
- apply first aid in the workplace/worksite.

Building work management (supervision)

Knowledge of:

- occupational health and safety issues at the worksite
- employers' occupational health and safety requirements
- hazard assessment and control
- site induction program
- insurance claims
- tender preparation and documentation
- site responsibilities of various personnel at a worksite.

Legislation

Knowledge of the following legislation:

- *Building Act 1993*
- Building (Interim) Regulations 2005.

Knowledge of and ability to apply the following legislation:

- *Occupational Health and Safety Act 2004*
- *Building and Construction Industry Security of Payment Act 2002*.