

Appendix 1 – Selection of method of lodgment

Selection of method of lodgement monthly return – Building Permit Levy Return and Building Work Commencement, Completion or Permit Lapse Return

Name of building surveyor: _____

BS number: _____

Address: _____

Telephone number: _____

Fax number: _____

E-mail address: _____

Please note:

- You must complete the START or the END DATE
- The START DATE must be the same for both Building Permit Levy Return and Building Work Commencement, Completion or Permit Lapse Return
- The END DATE should be completed when you are no longer completing Building Permit Levy and Building Work Commencement, Completion or Permit Lapse Returns. This date may vary as you may be required to lodge Building Work Commencement, Completion or Permit Lapse Return until all of your current permits are completed.

Please select one of the options below and complete the declaration on the reverse of this form.

Option 1: I want to nominate a principal / employer building surveyor to lodge returns on my behalf

Name of lodging organisation: _____

(Name of company, municipal council or partnership)

Address: _____

Telephone number: _____

Fax number: _____

E-mail address: _____

Website: _____

Signature of principal or
employer building surveyor: _____

BS number:

Building Permit Levy Return		Building Work Commencement, Completion or Permit Lapse Returns	
Start date	End date	Start date	End date

