

Uniform building permit numbering system

This replaces previous *Minister's Guideline 97/01* issued on 28 March 1997 and reprinted 2003

Pursuant to section 188(1)(c) of the Building Act 1993 (the Act) I hereby issue the following Guideline concerning the numbering of building permits by municipal building surveyors and private building surveyors. Note that section 188(7) of the Act provides that municipal building surveyors and private building surveyors must have regard to this Guideline in carrying out their functions.

| Registration number | Sequential number | Stage number |
|--|---|--|
| of building surveyor who issued the building permit. | a six digit number used to identify a building permit issued in Victoria. | a number to identify the stage of a building project the building permit relates to. For single stage projects, the stage is zero. For multi stage projects the first stage is identified as one, the second stage as two etc. |
| eg 1234 | 000001 | 0 |

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