

Statement of CPD

Continuing Professional Development

Tel: 9285 6400 Fax: 9285 6490 cpd@buildingcommission.com.au www.buildingcommission.com.au

Name		RBP Registration No.	
If you are registered in more than one category, please indicate			
Select the category with the highest points requirement			
Are you a member of an Industry Association? Please list			

Note: One point = 1 hour unless capped

*Maximum points claimable in 12 point category=18. This includes 6 points carry over.
**Maximum points claimable in 15 point category=23. This includes 8 points carry over.

GROUP 1

Activity	Points/hours accumulated	12 point category capping	15 point category capping	Provider	Points achieved
Structured on-the-job training		No Capping*	No Capping**		
Industry-based education		No Capping*	No Capping**		
Seminars/Workshops		No Capping*	No Capping**		
Short courses		No Capping*	No Capping**		
University training		No Capping*	No Capping**		
Vocational education		No Capping*	No Capping**		
Information sessions		3	5		
Trade sessions		3	5		
Conferences		3	5		
List the CPD activities for the current registration period.		Minimum 9 Points	Minimum 10 Points		Sub total
					Total

GROUP 2

Activity	Points/hours accumulated	12 point category capping	15 point category capping	Event	Points achieved
Meetings		3	5		
Committee Representation		3	5		
Discussion Groups		3	5		
Mentoring		3	5		
Lecturing		3	5		
Publication (subject/trade/technical)		3	5		
Private/Individual studies		3	5		
Apprenticeship (supervising)		3	5		
Service to the Profession		3	5		
Subscription to the BCA		1	1		
Membership of Industry Association		1	1		
List the CPD activities for the current registration period.		Maximum 3 Points	Maximum 5 Points		Sub total
					Total

Under Section 246 of the Building Act 1993, it is an offence to provide false or misleading information.

You are required to keep your CPD records for a period of five years and produce evidence when requested.

I declare this is a true record of my CPD activities for the current registration period.

Please submit this statement with proof of completion for all Group 1 activities.

SIGNATURE	
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SUMMARY OF POINTS

	12 point category	15 point category
Group 1		
Group 2		
Total		
Carry over from previous year		
Deficient from previous year		
Max Carry over	6	8

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